

CHARTER TOWNSHIP OF UNION
Planning Commission
Regular - Electronic Meeting Minutes

A regular-electronic meeting of the Charter Township of Union Planning Commission was held on November 16, 2021, as a virtual meeting through the Zoom meeting platform.

Meeting was called to order at 7:02 p.m.

Roll Call

Present:

Albrecht (location: Union Township, Isabella County, MI)

Buckley (location: Union Township, Isabella County, MI)

Darin (location: Union Township, Isabella County, MI)

Fuller (location: Union Township, Isabella County, MI)

Lapp (location: Union Township, Isabella County, MI)

Shingles (location: City of Mt. Pleasant, Isabella County, MI)

Squatrito (location: City of Mt. Pleasant, Isabella County, MI)

Thering (location: Union Township, Isabella County, MI)

Excused:

LaBelle

Others Present

Rodney Nanney, Community and Economic Development Director; Peter Gallinat, Zoning Administrator; Tera Green, Administrative Assistant

Approval of Agenda

Darin moved Shingles supported to approve the agenda as presented. Vote: Ayes: 8. Nays: 0. Motion Carried

Approval of Minutes

Thering moved Darin supported to approve the regular meeting minutes from October 19, 2021, as presented. Vote: Ayes: 8. Nays: 0. Motion carried.

Correspondence / Reports/ Presentations

- A. Board of Trustees updates by Thering – Gave updates on the Board of Trustee October and November meetings.**
- B. ZBA updates by Buckley –The November ZBA meeting was cancelled due to lack of agenda items; there will be a meeting in December.**
- C. Sidewalks and Pathway Prioritization updates by Darin – Gave updates on the October Sidewalk and Pathway Prioritization meeting.**

Public Comment

Open 7:24 p.m.

No comments were offered.

Closed 7:24 p.m.

New Business

- A. PSPR21-19 Graphics Central Addition 1580 Park Place – combination preliminary and final site plan application**
 - a. Updates from staff and the applicant
 - b. Commission deliberation and action (approval, denial, approval with conditions, or postpone action)

Nanney introduced the PSPR21-19 Graphics Central Addition 1580 Park Place preliminary and final site plan application. The applicants, John and Jeremy St. Andre, were available for questions.

Buckley moved Lapp supported to approve only the PSPR21-19 Grafx Central preliminary site plan for a 6,000 square-foot building addition and associated site improvements at 1580 S. Park Place (parcel number 14-011-30-0014-13) in the southwest quarter of Section 11 and in the B-4 (General Business) zoning district, finding that the October 7, 2021, site plan fully complies with the applicable Zoning Ordinance requirements for preliminary site plan approval, including Section 14.2.P. (Required Site Plan Information) and 14.2.S (Standards for Site Plan Approval), subject to the following conditions :

1. Provide all items of application, site plan, and outside agency approval documentation required per Section 14.2. as part of the revised final site plan submittal.
2. Revise the detailed use statement, sidewalk parking, exterior lighting, easement, snow storage, and dumpster enclosure details on the site plan as necessary for compliance with Township ordinance requirements.
3. All outside agency comments and requests for plan changes must be fully resolved on the revised final site plan.

Roll Call Vote: Ayes: Albrecht, Buckley, Darin, Fuller, Lapp, Shingles, Squattrito and Thering. Nays: 0. Motion carried.

- B. Proposal to update the Private Road Ordinance No 2000-09**
 - a. Introduction by staff
 - b. Discussion

Nanney proposed that the Township's current Private Road Ordinance No. 2000-09 be updated, and offered a summary of recommended changes. Discussion by the commissioners.

C. Proposal to update the Sidewalk and Pathway Ordinance No 2009-03

- a. Introduction by staff
- b. Discussion

Nanney proposed that the Township's current Sidewalk and Pathway Ordinance No. 2009-03 be updated, and offered a summary of recommended changes. Discussion by the commissioners.

Extended Public Comments

Open – 9:02 p.m.

No comments were offered.

Closed – 9:03 p.m.

Final Board Comment

No comments were offered.

Adjournment – Chairman Squattrito adjourned the meeting at 9:03 p.m.

APPROVED BY:

(Recorded by Tera Green)

Doug LaBelle – Secretary
Stan Shingles – Vice Secretary